***Monday***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time** | **Event** | **Needs** | **Responsible** | **Room** |
| 8.15am | Set up team meeting | NA |  |  |
| 8.30 | Van and cars leave for VENUE  Set up estimated at 40 onsite hours – 8 leaders need 5 hours on site each)  Set up team:  Van       Car       Meeting us there |  | Music + Tech:  Decor of meet room/Dive:  *Meeting Room*:  *Angel envelopes:*  Dorms: |  |
| 10.00 | Set up team arrive at venue |  |  |  |
| 11.45 | Leaders arrive at Church | NA | Registration |  |
| 12.15 | Young people arrive at Church | Put bags in X before coach arrives | Medication:  Registration: |  |
| 12:45 | Coach departs |  |  |  |
| 1:00 | Lunch provided by Venue for Set Up Team | Dietary requirements | Set up team | Dining Room |
| 2.45 | Coach arrives at venue | NA |  | Car Park |
| 2.45-3.15 | Small group leaders show YP to rooms. |  | All | Everywhere |
| 3.30 | Team Challenge |  |  | Meet outside |
| 4.30 | Leaders’ Business Meeting | All leaders please |  | Leaders’ Room |
| 4.30 (confirm with VENUE) | Chill time/drinks - VENUE providing drinks at 4:15/4:30 (Pick up from Dining Hall).  Free time games | Drinks for YP or for leaders? |  |  |
| 5.30 | Optional (for young people) prayer meeting | All leaders please |  | Meeting room |
| 6.00-6:45 | Dinner**[[1]](#footnote-1)** |  | Say Grace: | Dining Hall |
| 7.00 | Evening Meeting: Title/Passage   * 15 mins intro (get to know each other icebreaker/2 min ‘rules’ * 20 mins – sung worship * 20 mins – talk * 10 mins response/worship * 5 mins notices inc angel env, medic, rules, what is worship, prophecy, leaving site * 5 mins testimony   *followed by:* |  | Lead:  Talk:  Worship:  Tech: | Meeting Room |
|  | Small groups**[[2]](#footnote-2)** | See the small groups questions | All | Small group rooms/outside |
| 9.00 | GATHER: Hot chocolate | Urn, hot choc, cups etc. |  |  |
| 9.15 | Team challenge  CHILL VIBE | Sound equipment |  |  |
| 10.15 | Head to bed/Leaders’ Meeting**[[3]](#footnote-3)** | All leaders | All | Leaders’ meeting room |
| 10:45 | Lights out | All leaders/YP | All | Dorms |
| 11.00 | Quiet | All leaders/YP | All | Dorms |

***Tuesday***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time** | **Event** | **Needs** | **Responsible** | **Room** |
| 7.30 | Team prayer meeting | All leaders | Leaders’ Pastors | Leader’s Room |
| 8.00 | Wake up young people | All YP | All | Dorms |
| 8.30 | Breakfast |  | Say Grace: | Dining Hall |
| 9.30 | Morning Meeting: Title/Passage   * 8 mins – sung worship * 10-15 mins – talk ‘thought for the day’ * 10 mins – find a space to think and pray about what God might be saying to you   *followed by:* |  | Lead:  Talk:  Worship:  Tech: | Meeting Room |
|  | Small Groups |  | All | Various |
| 11.00 | GATHER: Drinks | All YP |  |  |
| 11.15 | Team Challenge | All leaders/YP |  |  |
| 12.15 | Free time[[4]](#footnote-4)  Leaders’ Business Meeting | Equipment: | All leaders | Leaders’ Room |
| 1.00 | Lunch | All leaders/YP | Say Grace: | Dining Hall |
| 2.00 | Seminars**[[5]](#footnote-5)** (45mins)  **Jesus on: The Future**  **Success and failure**  **Justice**  **Identity & Purpose** | Leaders: Please check the ‘Leaders Roles’ section to confirm which seminars you are a part of - If you see a ‘1’ by your name, you’re leading the session overall. | All leaders/YP |  |
| 3.00 | Optional Activities 1   * Craft e.g. henna * Netball * Slip’n’Slide * Worship jam | All leaders/YP |  |  |
|  | Drinks |  |  |  |
| 4:30 | Optional Activities 2   * Craft * Football * Slip’n’Slide * Board games, free time & pool | Leaders, please disperse among all activities |  |  |
| 6.00 | Dinner |  | Say Grace: | Dining Hall |
| 7.00 | Evening meeting: Title/Passage  *followed by:* | All leaders/YP | Lead:  Talk:  Worship:  Tech: | Meeting Room |
|  | Small Groups | Leaders | All | Small Group Rooms / outside |
| 9.00 | GATHER: Hot chocolate |  |  |  |
| 9.15 | Wide games (inc. hunt the leader?)  or Late Night Cafe[[6]](#footnote-6) | Some YP will stay at the café, others will come and play | Wide games:  Cafe: | Main hall |
| 10.00 | Head to bed/Leaders’ Meeting | Leaders round up YP | All |  |
| 10:45 | Lights out | Leaders/YP | All | Dorms |
| 11.00 | Quiet | Leaders/YP | All | Dorms |

***Wednesday***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time** | **Event** | **Needs** | **Responsible** | **Room** |
| 7.30am | Team prayer meeting | Leaders | Leaders’ Pastors | Leaders’ Room |
| 8.00 | Wake up | YP | All | Dorms |
| 8.30 | Breakfast  Collect picnic lunch – made by VENUE staff – **individuals take their own** | All | Say Grace:  Remind YP to collect lunch! | Dining Hall |
| 9.30 | Morning meeting: Title/Passage  *followed by:* | All | Lead:  Talk:  Worship:  Tech: | Meeting Room |
|  | Small Groups | All | All | All |
| 11:00 | GATHER: Load for Day Out | Coach | Register on: | Car park |
| 11.15 | Coach departs | Coach |  | Coach |
| 11:45 | Arrive at Coach station  Walk to Y (5 min walk) to start challenge from.**[[7]](#footnote-7)**  Team Challenge:  After lunch free time | Anything for team challenge | First aider:  Coordinator (safety, etc):  Team Challenge: |  |
| 2:30 | Cream tea for those leaving group this year | Good communication with those leaving |  |  |
| 3:45 | Everyone meet back at lunch place | Registers | Everybody | Y |
| 4.00pm | Coach leaves Coach Station | All | Register on: | Coach station |
| 4.15 | GATHER: Drinks | All |  |  |
| 4.30 | Optional Activities 3   * Rounders[[8]](#footnote-8) * Talent Show Preparation * Board games/Free time | All |  |  |
| 6.00 | Dinner | All | Say Grace: | Dining Hall |
| 7.00 | Evening meeting: Title/Passage  5 mins intro (get to know each other icebreaker)   * 20 mins – sung worship * 20 mins – talk * 15 mins response/worship * 5 mins notices * 10 mins for creativity!   *followed by:* | All | Lead:  Talk:  Worship:  Tech: | Meeting Room |
|  | Small groups | All | All | Everywhere |
| 9.00 | Talent show[[9]](#footnote-9)  Hot Chocolate interval? |  | Comperes:  Tech:  A & B | Meeting Room |
| 10.15 | Head to bed/Leaders’ Meeting | Leaders | All | Meeting Room |
| 10:45 | Lights out | All | All | Dorms |
| 11.00 | Quiet | All | All | Dorms |

***Thursday***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time** | **Event** | **Needs** | **Responsible** | **Room** |
| 7.30am | Team prayer meeting | Leaders | Leaders’ Pastors | Leaders’ Room |
| 8.00 | Wake up | YP | All | Dorms |
| 8.30 | Breakfast | All | Say Grace: | Dining Hall |
| 9.30 | Morning Meeting: Title/Passage  *followed by:* |  | Lead:  Talk:  Worship:  Tech: | Meeting Room |
|  | Small groups | All | All | Various |
| 11:00 | GATHER: Drinks | All YP |  |  |
| 11:15 | Team challenge: | Equipment: |  |  |
| 12.15 | Free time[[10]](#footnote-10)  Leaders’ Business Meeting | Equipment: | X & Y to set up  All leaders | Leaders’ Room |
| 1.00pm | Lunch | All | Say grace: | Dining Hall |
| 2.00 | Seminars: Christian living in   * the arts * music * sport * school/college/work | Leaders: Please check the ‘Leaders Roles’ section to confirm which seminars you are a part of - If you see a ‘1’ by your name, you’re leading the session overall. | All leaders/YP |  |
| 3.00 | Optional activities 4   * Beauty Parlour * Multiball * Board games, free time & pool   Setting up | All or most |  |  |
| 4.00 | Evening meeting: Title/Passage   * 10 mins – sung worship * 20 mins – talk * 25 mins response/worship * 5 mins notices   *followed by:* | All | Lead:  Talk:  Worship:  Tech: | Meeting Room |
|  | Small Groups | All | All | Everywhere |
| 6.00 | Get ready for… |  |  |  |
| 6.30 | Thursday Night Fun: **Theme**  Pre-drinks |  | All | Dining Hall/Outside |
| 7.00 | Dinner | All | Say grace: | Dining Hall |
|  | Group photo | All | All | Outside |
|  | Evening entertainment | All | All | Dining Hall |
| 10.30 | Head to bed/Leaders’ Meeting | YP | All |  |
| 11.00 | Lights out | YP/leaders | All | Dorms |
| 11.30 | Quiet | YP/leaders | All | Dorms |

***Friday***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time** | **Event** | **Needs** | **Responsible** | **Room** |
| 7.30am | Team prayer meeting | Leaders | Leaders’ Pastors | Leaders’ Room |
| 8.00 | Wake up & start packing | Young People | All - get YP packing! |  |
| 8.30 | Breakfast | All | Say Grace: | Dining Hall |
| 9.30 | Morning meeting: Title/Passage  *followed by:* | All | Lead:  Talk:  Worship:  Tech: | Meeting Room |
|  | Small groups  Make sure YP collect angel envelopes AFTER Small groups | All | All | Everywhere |
| 11.00 | Team meeting & coffee  Site packing | Leaders |  | Leaders’ Rm |
| 11.00 | Young people pack | YP |  | Dorms |
| 12.00 | Team challenge  Packing | One leader per team needs to be on packing duty |  |  |
| 1.00 | Lunch (& Thank yous & Presentation- team challenge, leavers) | Cards etc. | Say grace: | Dining hall |
| 2.00 | Depart. Give out QR code for feedback form. | Coach  Cars  Van | Register: | Coach |
| 3.45 | Arrive at Church  (YP can go as soon as they have their bags - no signing out.) | All |  | Coach |
| 4.00 | Put stuff away at Church | All |  | Church |

1. If you’re down for a meal, please quieten people down, say grace or delegate it, and do so early in the meal so people don’t start leaving. Ensure smooth running of meal time and tidying of tables before people leave and try to make sure people don’t get left on their own at the end. Signpost next event and check with one of the Senior Leaders before the meal for any notices. [↑](#footnote-ref-1)
2. **Small Group Rooms**

   Groups/Leaders/Venues [↑](#footnote-ref-2)
3. These are quick and totally optional – they just give us the chance to share stories, encourage each other and pray. If you’re tired or need some alone time, send your apologies and go to bed! [↑](#footnote-ref-3)
4. Including Kubb, giant 4 in a row, skittles, French cricket, badminton, Jenga, giant KerPlunk, axe throwing (!!), boule etc [↑](#footnote-ref-4)
5. ***Tuesday Seminars***

   [↑](#footnote-ref-5)
6. Let’s give people a choice here. [↑](#footnote-ref-6)
7. It’s about a 5 minute walk from X to Y,

   ***First aider*** will head to our lunch venue with the first aid kit. Call or go to them if you have a problem in your team.

   The **team challenge** will be around an hour, before we rendezvous for lunch at approximately 1:15.

   **Leavers** for cream tea at 2.30, while the rest of the YP are allowed to wander around city in groups of three.

   **IMPORTANT: The day out can be a day where some people feel left out. Please be looking around during lunch and in the afternoon. If we each look out for our Small Group, no-one will be left out!**  [↑](#footnote-ref-7)
8. If numbers are lower, you can play four-ball rounders. You’ll need a bucket and four tennis balls. It’s an individual game. Bowl four in quick succession. Batter sets off running. Only one missed ball needs to be returned by backstop. Any hit balls need to be run back and dropped in the bucket. Fielder can only run one ball in. Runner needs to get all the way round before the last ball gets dropped in the bucket. If they get all the way round, they face the next ball straightaway! It’s tiring… [↑](#footnote-ref-8)
9. Be aware of timings and volume. This ran late last time. [↑](#footnote-ref-9)
10. See Tuesday above [↑](#footnote-ref-10)